

2023 Pacifica Synod: Pre-Assembly Notebook

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TO: PACIFICA SYNOD VOTING MEMBERS

FROM: 2023 ASSEMBLY PLANNING TEAM

SUBJECT: ANNUAL ASSEMBLY
May 5-6, 2023, Hope Lutheran Church in Palm Desert
45900 Portola Way, Palm Desert, California 760.346.1273



Pre-Assembly Report for the
Annual Pacifica Synod Assembly

To help you prepare for the experience of a synod assembly and introduce you to this year's business items and program content, please read carefully through all these materials. This report contains most of the official documents to be used for the assembly. Print what you need or download the PDF files to your tablet or laptop. **Bring this pre-assembly report with you to the assembly.** These materials will also be available on the **Guidebook App**. Look for details about how to download the app in your email.

Voting materials, nametags and meal tickets will be distributed at registration area. Assembly registration will begin at 7 a.m. on Friday, May 5th. Check the agenda on page 2-1 for events each day.

Because the assembly is a legislative meeting, the tables on the floor are designated for **Voting Members**. A voting member must be seated at one of these tables to speak at the microphone, receive a ballot and be counted in a quorum or division of the house. Non-voting members of the assembly are to be seated in the designated **Visitor** seats at the rear and side of the assembly hall.

Casual dress is encouraged throughout the assembly. Remember to bring your NRSV Bible (or another version if you prefer), a sweater/jacket for the meeting room, and this Pre-Assembly Report. An offering

will be gathered at the assembly worship services and split as follows: 50% - [Coachella Valley Rescue Mission](#), 25% - [Well in the Desert/Food for the Homeless](#), 25% - [Transgender Health and Wellness Center](#). Please make offering checks payable to the Pacifica Synod and include "Assembly Offering" in the memo.

In the event of an emergency while at the assembly dial 911, then contact Hope Lutheran personnel and synod staff immediately.

Voting Member Guide

What is a Synod Assembly?

Just as a congregation has an annual meeting, so each year the synod has an annual meeting when representatives from all the congregations of the synod come together to form the Voting Membership of a Synod Assembly. The purpose of the assembly is to hear reports of work done over the past year on our collective behalf, to elect people to serve in synod and churchwide leadership capacities, to deliberate issues, and to consider and approve a synod budget.

Who attends a Synod Assembly?

The voting membership of the assembly includes laypersons from each congregation, clergy (pastors and deacons), under call in this synod, a 10% representation of the retired clergy on the synod roster, and the Synod Council. As constituted, at least 60% of the voting members of the assembly are laypersons.

Other assembly participants include representatives from the ELCA churchwide offices, synod staff, representatives from the synod program units and related agencies and institutions, special guests and visitors.

Assembly Vocabulary

The words "assembly" and "voting members," rather than convention and delegates, were chosen deliberately to reflect the understanding of the church that members gather in worship, carry out service and assemble occasionally for governance decisions and elections. Assembly participants do not come from a given caucus as politicized delegates to a party convention; rather they assemble as duly selected members of this church with voting responsibilities.

Assembly Program

Interspersed with the business, an assembly program committee plans opportunities for assembly participants to be inspired, grow in understanding and experience a deepening of faith. These opportunities come in the forms of worship, speakers, discussion, workshops, forums, and fellowship.

Assembly Participation

Become a full participant in the Synod Assembly. Attend business sessions, hearings and workshops, join in worship and share in discussions. Meet new people and renew old acquaintances. You will be blessed and others will be blessed by your presence.

May the assembly experience strengthen your faith and broaden your understanding; and may it further equip and encourage you as a witness to the gospel and servant of the Lord.

Orientation

Participation

The Synod Assembly is the highest legislative body of the synod. As a voting member of the assembly, you play an important role in making decisions that shape and affect our ministry together. Participation in all of the assembly—hearings, plenary sessions, and workshops—can help you to consider difficult issues.

Study Materials

- This Assembly Notebook is prepared for registered assembly participants. It contains the official assembly documents. Voting Members are asked to read and review these materials before the assembly begins.
- Bylaw and constitution changes, resolutions and legislative matters are important items of business.
- Robert's Rules of Order govern parliamentary procedures at the assembly.

Attend Plenary Sessions

Plenary (business) sessions are sometimes prolonged. Important decisions, however, often come near the end of a session. Therefore, it is important for all Voting Members to attend every business session and stay until a session is recessed or adjourned.

Participate in Other Opportunities

Along with the business of the synod, the assembly also provides participants with other unique experiences:

Worship—In addition to gathering for two worship services, the assembly also begins each business session with Bible study to worship and glorify God.

Knowledge and Growth—Reports, presentations, workshops, and displays offer opportunities to:

- Gain new or broader understanding of the mission and ministry for the whole church.
- Grow in faith, be renewed in spirit and refreshed for service.

Community-Building—Organized fellowship opportunities, meal times and interaction with assembly participants from other parts of the church help to build community and strengthen the Body—the Church.

Procedures for Conducting Business

Voting Members, and only Voting Members, are to be seated at tables designated "Voting Member." You must sit at a "Voting Member" table in order to vote or to be counted in a quorum.

Floor microphones are placed on the assembly floor at strategic locations. Voting Members and Voice-Only Members are allowed to speak on the assembly floor. To do so you must:

- 1) Approach the microphone nearest your table.

- 2) Wait to be recognized by the Chair (usually the Bishop).
- 3) State your name and congregation, organization, or capacity, which entitles you to speak.

If you wish to make a motion or amendment to a motion (other than one of a procedural nature), you must first give a written copy to the Secretary. Forms for making a motion or amendment to a motion are available at the Secretary's Table.

What Can Be Done with a Motion?

You may debate an issue which has been properly placed before the assembly. The maker of a motion is entitled to speak first.

Form of Making Motions by Voting Members

MAIN MOTION

I move

I move the adoption of this report

I wish to present the following resolution _____ I move its adoption

I move the adoption of the proposition in the letter read

POSTPONE INDEFINITELY

I move to postpone this matter indefinitely

AMEND

I move to amend the motion by inserting _____ between _____ and _____

I move to amend the motion by adding _____ after _____

I move to amend the motion by striking out _____

I move to amend the motion by striking out _____ and inserting _____

I move to amend by striking out the motion and substituting this motion (read or state substitute motion)

COMMIT or RE-COMMIT

I move that this matter be referred to a committee of _____ to be named by _____ with instruction _____

POSTPONE TO A SET TIME

I move that this matter be postponed to _____

I move that this matter be postponed to meeting at (name time) and be made A Special Order of Business (2/3 vote required)

PREVIOUS QUESTION

I call for (or move) the previous question (2/3 vote)

TABLE

I move that this matter be laid on the table (no debate)

TAKE FROM THE TABLE

I move that the motion be taken from the table (no debate—motion made when no business is pending)

APPEAL

I appeal from the decision of the Chair (in order only after the chair has made a decision or ruling)

OBJECTION TO CONSIDERATION OF A QUESTION

I object to the consideration of this question (2/3 vote)

SUSPEND THE RULES

I move that we suspend the rules for the purpose of _____

WITHDRAW A MOTION

I ask leave to withdraw my motion (no second required—only maker of motion may ask leave)

QUESTION OF PRIVILEGE (Personal or General Privilege)

I rise to a question of privilege (state your question)

I rise to a parliamentary inquiry (state your inquiry)

I rise to a point of order (state your point)

ORDERS OF THE DAY

I move we return to the orders of the day

READING PAPERS

I move that the paper be read or re-read

TO FIX THE TIME TO WHICH TO ADJOURN

I move that when we adjourn, we adjourn to meet _____

ADJOURN

I move that we adjourn (no debate)

RESCIND

I move to rescind the action taken, which was _____ (2/3 vote)

I give notice that I shall move to rescind _____ (no second required at the next meeting—at the next meeting, offer the Motion to Rescind)



SUBMITTING AN AMENDMENT FROM THE FLOOR

The QR code to the left may be used to submit an amendment to a resolution or budget from the floor. The amendment may be typed in the form or attached as a separate document. A copy of your responses will be emailed to the email address you provide. [Submit an amendment.](#)

PACIFICA SYNOD CHURCHES & MINISTRIES BY CONFERENCE

* Synodically Authorized Worshiping Community (SAWC)

#1 East San Diego Conference

Dean: The Rev. Richard Vevia

Chula Vista, Glory
Chula Vista, St. Mark's
El Cajon, St. John's
El Cajon, The Welcome Ministry *
La Mesa, Shepherd of the Valley
Lemon Grove, Lemon Grove

San Diego, Ascension
San Diego, Calvary
San Diego, St. Andrew's
San Diego, Tierrasanta
Santee, Carlton Hills

#2 West San Diego Conference

Dean: The Rev. Cyndi Jones

Coronado, Resurrection
San Diego, All Saints
San Diego, Christ
San Diego, Clairemont/Iglesia Luterana

San Diego, First
San Diego, Gethsemane
San Diego, Our Savior/Nuestro Salvador
San Diego, St. Peter's by the Sea

#3 Harvest Conference

Dean: The Rev. Amanda McGlynn

Encinitas, Bethlehem
Escondido, House of Prayer
Oceanside, King of Kings
Poway, Incarnation
Ramona, Spirit of Joy

San Diego, Taiwanese
San Marcos, San Marcos
Solana Beach, Calvary
Temecula, Hope
Vista, First/Primera Iglesia

#4 Raincross Conference

Dean: The Rev. Kent Tuohino

Claremont, Good Shepherd
Claremont, HKBP California Batak *
Corona, Peace
Hemet, Spirit of Joy
Hemet, Trinity
Lake Elsinore, Shepherd of Life
Menifee, Faith

Moreno Valley, Lord of Life
Norco, Bethany
Ontario, First
Riverside, Eden
Riverside, Grace of Glen Avon
Riverside, Trinity
Upland, Grace

#5 Big Bear Conference

Dean: The Rev. Jennifer Shaw

Banning, Our Savior's
Barstow, Shepherd of the Desert

Rancho Cucamonga, ELCA Batak *
Redlands, First

Big Bear Lake, Spirit of Peace
Fontana, Gloria Dei
Joshua Tree, Lutheran Church of the Desert
Palm Desert, Hope
Palm Desert, St. John
Palm Springs, River of Hope
Rancho Cucamonga, Cross and Crown

Redlands, ELCA Batak *
Rialto, Lutheran Church of the Cross
San Bernardino, Central City Lutheran Mission *
San Bernardino, Spirit of Our Savior
Victorville, Trinity
Yucaipa, Faith

#7 Saddleback Conference

Dean: The Rev. Marty Jacobson

Corona del Mar, Lutheran Church of the Master
Dana Point, Gloria Dei
Laguna Niguel, Mission
Newport Beach, Newport Harbor

Rancho Santa Margarita, Community
San Clemente, Christ
San Clemente, Our Savior

#8 Son & Surf Conference

Dean: The Rev. James Pike / The Rev. Kinndlee Lund

Cypress, Mt. Calvary
Fountain Valley, King of Glory
Garden Grove, Our Redeemer
Garden Grove, St. Olaf
Huntington Beach, Resurrection
Los Alamitos, Bethlehem

Los Alamitos, Imanuel Indonesian *
Orange, Christ
Orange, Our Saviour's
Santa Ana, St. Peter/San Pedro
Seal Beach, Redeemer

#9 Rejoice Conference

Dean: The Rev. Anne-Grethe Nielsen

Anaheim, Faith
Anaheim, Grace
Anaheim, Lamb of God
Anaheim, Church of Dream Builders *
Buena Park, Good Shepherd
Fullerton, First
Fullerton, St. Luke's
Fullerton, St. Paul

Fullerton, The Table *
La Habra, Emanuel
Whittier, St. Andrew
Whittier, Shepherd of Life
Whittier, Salem
Yorba Linda, Emanuel Danish
Yorba Linda, Messiah

#10 Hukilau Conference

Dean: The Rev. Keith Wolter

Honolulu, Calvary by the Sea
Honolulu, Lutheran Church of Honolulu
Honolulu, Prince of Peace
Kailua, St. John
Kailua-Kona, Lutheran Church of the Holy Trinity

Kihei, Kihei
Lihue, Lihue
Mililani, Christ
Pearl City, Joy of Christ
Waianae, Maluhia

2022 Parochial Reports Submitted

We thank ALL our congregations for your partnership in ministry this year!
Your congregation's annual report is instrumental to the synod and churchwide offices in helping to better serve your ministry needs and contributes to our representation at Churchwide Assembly.

EAST SAN DIEGO:

Calvary San Diego
Carlton Hills Santee
Lemon Grove Lemon Grove
Shepherd of the Valley
La Mesa
St. Andrew's San Diego
St. John's El Cajon
St. Mark's Chula Vista
The Welcome Ministry
El Cajon (SAWC)
Tierrasanta San Diego

WEST SAN DIEGO:

All Saint's San Diego
Christ San Diego
Clairemont San Diego
First San Diego
Gethsemane San Diego
Our Savior's San Diego
Resurrection Coronado
St. Peter's by the Sea SD

HARVEST:

Bethlehem Encinitas
Hope Temecula
House of Prayer Escondido
Incarnation Poway
King of Kings Oceanside
San Marcos San Marcos
Spirit of Joy Ramona
Taiwanese San Diego

RAINCROSS:

Bethany Norco
Faith Menifee
First Ontario
Good Shepherd Claremont

RAINCROSS (continued):

Grace Upland
Lord of Life Moreno Valley

Peace Corona
Shepherd of Life Lake Elsinore
Spirit of Joy Hemet
Trinity Hemet
Trinity Riverside

BIG BEAR:

ELCA Batak Redlands (SAWC)
Faith Yucaipa
First Redlands
Gloria Dei Fontana
Hope Palm Desert
LC of the Cross Rialto
LC of the Desert Joshua Tree
Our Savior's Banning
Shepherd of the Desert
Barstow
Spirit of Peace Big Bear
St. John's Palm Desert
Trinity Victorville
River of Hope Palm Springs
Spirit of Our Savior
San Bernardino

SADDLEBACK CONF:

Christ San Clemente
Community
Rancho Santa Margarita
Gloria Dei Dana Point
Mission Laguna Niguel
Newport Harbor
Newport Beach
Our Savior's San Clemente

SON & SURE:

Bethlehem Los Alamitos
Immanuel Indonesian
Los Alamitos (SAWC)
King of Glory Fountain Valley
Mt. Calvary, Cypress
Our Redeemer Garden Grove

Our Saviour's Orange
Redeemer Seal Beach
Resurrection Huntington Bch
St Olaf Garden Grove

REJOICE:

Church of Dream Builders
Anaheim (SAWC)
Emanuel Danish Yorba Linda
Emanuel La Habra
First Fullerton
Grace Anaheim
Lamb of God Anaheim
Messiah Yorba Linda
Salem Whittier
St. Andrew Whittier
The Table Fullerton (SAWC)

HUKILAU:

Calvary by the Sea Honolulu
Christ Mililani
Holy Trinity Kailua-Kona
Joy of Christ Pearl City
Kihei Kihei Maui
Lihue Lihue
LC of Honolulu Honolulu
Holy Trinity Kailua-Kona
Maluhia Waianae
Prince of Peace Honolulu
St. John Kailua

If your congregation is not listed above, it is not too late! Go to ELCA.org and file your report using your congregational ID and password. If you need assistance, please contact Carol Youngman in the synod office. Thank you!

