

# 2022 Pacifica Synod: Pre-Assembly Notebook

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TO: PACIFICA SYNOD VOTING MEMBERS

FROM: 2022 ASSEMBLY PLANNING TEAM

SUBJECT: ANNUAL ASSEMBLY  
May 19-21, 2022, Irvine Marriott  
18000 Von Karman Avenue, Irvine, California 949.553.0100



Pre-Assembly Report for the  
**Annual Pacifica Synod Assembly**

To help you prepare for the experience of a synod assembly and introduce you to this year's business items and program content, please read carefully through all these materials. This report contains most of the official documents to be used for the assembly. Print what you need or download the PDF files to your tablet or laptop. Bring this pre-assembly report with you to the assembly. These materials will also be available on the **Guidebook App**. Look for details about how to download the app in your email.

In order to provide an environment that is as safe as possible, **proof of vaccination status or proof of a negative COVID test is required for all attendees of the assembly.** Prior to picking up your nametags and other voting member materials, you will be required to check in at the COVID Protocol Table to receive a wristband. **If you are unable to provide proof of vaccination or a negative COVID test, you will NOT be allowed to enter the ballroom.** **More specific Covid protocol will be sent to everyone registered prior to the assembly.**

Voting materials, nametags and meal tickets will be distributed at registration area located in the foyer of the Irvine Marriott. Assembly registration will begin at 10 a.m. on Thursday, May 19. Check the agenda on page 2-1 for events each day.

**ELCA Representative, Victoria Flood, will begin the explanation of the bishop election process at 1:45 p.m. Check-in and registration will close temporarily at 1:30 p.m. If you wish to enter the ballroom and vote on the first ballot, you must be registered prior to 1:30 p.m.**

In the years when a bishop is elected, credentials—that is, whether persons are attending the assembly as voting members or visitors—are given additional care. In order to check credentials prior to the First Ballot for Bishop, check-in and registration will close at 1:30 p.m. on Thursday, May 19, and will not reopen until after the first ballot is collected. If you are a voting member who arrives during that time, you will **not** be able to enter the ballroom NOR vote on the First Ballot for Bishop. We will be unable to grant exceptions for late arrivals. While we expect most voting members will check in on Thursday morning, registration will be closed for 30 minutes prior to every bishop election ballot so that credentials can be verified.

#### **No WIFI in hotel ballroom**

Due to the high cost of providing WiFi, there will be no WiFi access in the ballroom. Wifi is available for free in the hotel lobby or provided for free for hotel guests in your rooms. If you plan to use the Guidebook App for assembly material, please note that updates need to be done over WiFi. A good practice is to refresh the Guidebook App each time you are in your room or in the lobby.

Because the assembly is a legislative meeting, the tables on the floor are designated for **Voting Members**. A voting member must be seated at one of these tables to speak at the microphone, receive a ballot and be counted in a quorum or division of the house. Non-voting members of the assembly are to be seated in the designated **Visitor** seats at the rear and side of the assembly hall.

The official hotel check in time of the Irvine Marriott is 4 p.m., so it is possible that your room may not be ready when you arrive. In that event, you may store your luggage at the bell desk. Since checkout time is 11 a.m. on Saturday you may wish to check out before the morning session begins. Once again, you may store your luggage at the bell desk. The business of the assembly is expected to conclude no later than 12:00 p.m. Discounted cost of daily self-parking is \$15 per day.

Casual dress is encouraged throughout the assembly. Remember to bring your NRSV Bible (or another version if you prefer), a sweater/jacket for the meeting room, and this Pre-Assembly Report. An offering will be gathered at the assembly worship services and split 50/50 with Lutheran Disaster Response in Eastern Europe as they help refugees from Ukraine find hope and help in their present need and with Lutheran Immigration and Refugee Services as they help to resettle refugees from Afghanistan, Ukraine, and other parts of the world, as they make a new life in the United States. Please make offering checks payable to the Pacifica Synod and include “Assembly Offering” in the memo.

In the event of an emergency while at the assembly dial 911, then contact hotel personnel and synod staff immediately.

## Where is the Coffee?

In previous assemblies, coffee was available to all attendees. Due to the rising cost of coffee provided by the hotel, we are unable to cover the cost. There is a Starbucks located in the lobby of the hotel and there are coffee makers in your room. There are several other coffee shops located within walking distance of the Irvine Marriott:

Krisp Fresh Living: 2272 Michelson Dr #100, Irvine, 92612 (0.4 mile walk)

Starbucks: 2961 Michelson Dr, Irvine, 92612 (0.9 mile walk)

## Voting Member Guide

### What is a Synod Assembly?

Just as a congregation has an annual meeting, so each year the synod has an annual meeting when representatives from all the congregations of the synod come together to form the Voting Membership of a Synod Assembly. The purpose of the assembly is to hear reports of work done over the past year on our collective behalf, to elect people to serve in synod and churchwide leadership capacities, to deliberate issues, and to consider and approve a synod budget.

### Who attends a Synod Assembly?

The voting membership of the assembly includes laypersons from each congregation, clergy (pastors and deacons), under call in this synod, a 10% representation of the retired clergy on the synod roster, and the Synod Council. As constituted, at least 60% of the voting members of the assembly are laypersons.

Other assembly participants include representatives from the ELCA churchwide offices, synod staff, representatives from the synod program units and related agencies and institutions, special guests and visitors.

### Assembly Vocabulary

The words "assembly" and "voting members," rather than convention and delegates, were chosen deliberately to reflect the understanding of the church that members gather in worship, carry out service and assemble occasionally for governance decisions and elections. Assembly participants do not come from a given caucus as politicized delegates to a party convention; rather they assemble as duly selected members of this church with voting responsibilities.

### Assembly Program

Interspersed with the business, an assembly program committee plans opportunities for assembly participants to be inspired, grow in understanding and experience a deepening of faith. These opportunities come in the forms of worship, speakers, discussion, workshops, forums, and fellowship.

### Assembly Participation

Become a full participant in the Synod Assembly. Attend business sessions, hearings and workshops, join in worship and share in discussions. Meet new people and renew old acquaintances. You will be blessed and others will be blessed by your presence.

May the assembly experience strengthen your faith and broaden your understanding; and may it further equip and encourage you as a witness to the gospel and servant of the Lord.

# Orientation

## **Participation**

The Synod Assembly is the highest legislative body of the synod. As a voting member of the assembly, you play an important role in making decisions that shape and affect our ministry together. Participation in all of the assembly—hearings, plenary sessions, and workshops—can help you to consider difficult issues.

## **Study Materials**

- This Assembly Notebook is prepared for registered assembly participants. It contains the official assembly documents. Voting Members are asked to read and review these materials before the assembly begins.
- Bylaw and constitution changes, resolutions and legislative matters are important items of business.
- Robert's Rules of Order govern parliamentary procedures at the assembly.

## **Attend Plenary Sessions**

Plenary (business) sessions are sometimes prolonged. Important decisions, however, often come near the end of a session. Therefore, it is important for all Voting Members to attend every business session and stay until a session is recessed or adjourned.

## **Participate in Other Opportunities**

Along with the business of the synod, the assembly also provides participants with other unique experiences:

**Worship**—In addition to gathering for two worship services, the assembly also begins each business session with Bible study to worship and glorify God.

**Knowledge and Growth**—Reports, presentations, workshops, and displays offer opportunities to:

- Gain new or broader understanding of the mission and ministry for the whole church.
- Grow in faith, be renewed in spirit and refreshed for service.

**Community-Building**—Organized fellowship opportunities, meal times and interaction with assembly participants from other parts of the church help to build community and strengthen the Body—the Church.

## **Procedures for Conducting Business**

Voting Members, and only Voting Members, are to be seated at tables designated "Voting Member." You must sit at a "Voting Member" table in order to vote or to be counted in a quorum.

Floor microphones are placed on the assembly floor at strategic locations. Voting Members and Voice-Only Members are allowed to speak on the assembly floor. To do so you must:

- 1) Approach the microphone nearest your table.
- 2) Wait to be recognized by the Chair (usually the Bishop).
- 3) State your name and congregation, organization, or capacity, which entitles you to speak.

If you wish to make a motion or amendment to a motion (other than one of a procedural nature), you must first give a written copy to the Secretary. Forms for making a motion or amendment to a motion are available at the Secretary's Table.

## What Can Be Done with a Motion?

You may debate an issue which has been properly placed before the assembly. The maker of a motion is entitled to speak first.

## Form of Making Motions by Voting Members

### MAIN MOTION

I move

I move the adoption of this report

I wish to present the following resolution \_\_\_\_\_ I move its adoption

I move the adoption of the proposition in the letter read

### POSTPONE INDEFINITELY

I move to postpone this matter indefinitely

### AMEND

I move to amend the motion by inserting \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_

I move to amend the motion by adding \_\_\_\_\_ after \_\_\_\_\_

I move to amend the motion by striking out \_\_\_\_\_

I move to amend the motion by striking out \_\_\_\_\_ and inserting \_\_\_\_\_

I move to amend by striking out the motion and substituting this motion (read or state substitute motion)

### COMMIT or RE-COMMIT

I move that this matter be referred to a committee of \_\_\_\_\_ to be named by \_\_\_\_\_ with instruction \_\_\_\_\_

### POSTPONE TO A SET TIME

I move that this matter be postponed to \_\_\_\_\_

I move that this matter be postponed to \_\_\_\_\_ meeting at (name time) and be made A Special Order of Business (2/3 vote required)

### PREVIOUS QUESTION

I call for (or move) the previous question (2/3 vote)

### TABLE

I move that this matter be laid on the table (no debate)

### TAKE FROM THE TABLE

I move that the motion \_\_\_\_\_ be taken from the table (no debate—motion made when no business is pending)

#### APPEAL

I appeal from the decision of the Chair (in order only after the chair has made a decision or ruling)

#### OBJECTION TO CONSIDERATION OF A QUESTION

I object to the consideration of this question (2/3 vote)

#### SUSPEND THE RULES

I move that we suspend the rules for the purpose of \_\_\_\_\_

#### WITHDRAW A MOTION

I ask leave to withdraw my motion (no second required—only maker of motion may ask leave)

#### QUESTION OF PRIVILEGE (Personal or General Privilege)

I rise to a question of privilege (state your question)

I rise to a parliamentary inquiry (state your inquiry)

I rise to a point of order (state your point)

#### ORDERS OF THE DAY

I move we return to the orders of the day

#### READING PAPERS

I move that the paper be read or re-read

#### TO FIX THE TIME TO WHICH TO ADJOURN

I move that when we adjourn, we adjourn to meet \_\_\_\_\_

#### ADJOURN

I move that we adjourn (no debate)

#### RESCIND

I move to rescind the action taken, which was \_\_\_\_\_ (2/3 vote)

I give notice that I shall move to rescind \_\_\_\_\_ (no second required at the next meeting—at the next meeting, offer the Motion to Rescind)

## PACIFICA SYNOD CHURCHES & MINISTRIES BY CONFERENCE

† Synod Authorized Worshiping Community

### **#1 East San Diego Conference**

**Dean: The Rev. Richard Vevia**

Chula Vista, Glory  
Chula Vista, St. Mark  
El Cajon, The Welcome Church †  
El Cajon, St. John  
Lemon Grove, Lemon Grove  
La Mesa, Shepherd of the Valley

San Diego, Ascension  
San Diego, Calvary  
San Diego, St. Andrew's  
San Diego, Tierrasanta  
Santee, Carlton Hills

### **#2 West San Diego Conference**

**Dean: The Rev. David Nagler**

Coronado, Resurrection  
San Diego, All Saints  
San Diego, Christ  
San Diego, Clairemont/Iglesia Luterana  
Clairemont

San Diego, First  
San Diego, Gethsemane  
San Diego, Our Savior/Nuestro Salvador  
San Diego, St. Peter's by the Sea

### **#3 Harvest Conference**

**Dean: The Rev. Laura Ziehl**

Encinitas, Bethlehem  
Escondido, House of Prayer  
Oceanside, King of Kings  
Poway, Incarnation  
Ramona, Spirit of Joy

San Diego, Taiwanese  
San Marcos, San Marcos  
Solana Beach, Calvary  
Temecula, Hope  
Vista, First/Primera Iglesia

### **#4 Raincross Conference**

**Dean: The Rev. Kent Tuohino**

Claremont, Good Shepherd  
Corona, Peace  
Hemet, Spirit of Joy  
Hemet, Trinity  
Lake Elsinore, Shepherd of Life  
Moreno Valley, Lord of Life  
Norco, Bethany

Ontario, First  
Riverside, Eden  
Riverside, Grace of Glen Avon  
Riverside, Trinity  
Sun City, Faith  
Upland, Grace

### **#5 Big Bear Conference**

**Dean: The Rev. Matt Anderson**

Banning, Our Savior  
Barstow, Shepherd of the Desert  
Big Bear City, Spirit of Peace  
Fontana, Gloria Dei  
Joshua Tree, Lutheran Church of the Desert  
Palm Desert, Hope  
Palm Desert, St. John  
Palm Springs, River of Hope  
Rancho Cucamonga, Cross and Crown

Rancho Cucamonga, Indonesian Lutheran  
Ministry†  
Redlands, ELCA BATAK Ministry†  
Redlands, First  
Rialto, Luth Church of the Cross  
San Bernardino, Central City Luth Mission †  
San Bernardino, LC of Our Savior-Spirit of  
Hope  
Victorville, Trinity  
Yucaipa, Faith

### **#7 Saddleback Conference**

**Dean: The Rev. David Mattson**

Corona del Mar, Church of the Master  
Dana Point, Gloria Dei  
Laguna Niguel, Mission  
Newport Beach, Newport Harbor

Rancho Santa Margarita, Community  
San Clemente, Christ  
San Clemente, Our Savior

### **#8 Son & Surf Conference**

**Dean: The Rev. Jennifer Schultz**

Cypress, Mt. Calvary  
Fountain Valley, King of Glory  
Garden Grove, Our Redeemer  
Garden Grove, St. Olaf  
Huntington Beach, Resurrection  
Los Alamitos, Bethlehem

Los Alamitos, Imanuel Indonesian Fellowship†  
Orange, Christ  
Orange, Our Saviour's  
Santa Ana, St. Peter/San Pedro  
Seal Beach, Redeemer

### **#9 Rejoice Conference**

**Dean: The Rev. Anne-Grethe Nielsen**

Anaheim, Faith  
Anaheim, Grace  
Anaheim, Lamb of God  
Anaheim, Church of Dream Builders †  
Buena Park, Good Shepherd  
Fullerton, First  
Fullerton, The Table †  
Fullerton, St. Luke

Fullerton, St. Paul  
La Habra, Emanuel  
Whittier, St. Andrew  
Whittier, Shepherd of Life  
Whittier, Salem  
Yorba Linda, Emanuel Danish  
Yorba Linda, Messiah

### **#10 Hukilau Conference**

**Dean: The Rev. Kathryn Zurcher**

Honolulu, Calvary by the Sea  
Honolulu, Lutheran Church of Honolulu  
Honolulu, Prince of Peace  
Kailua, St. John  
Kailua-Kona, Luth Church of the Holy Trinity

Kihei, Kihei  
Lihue, Lihue  
Mililani, Christ  
Pearl City, Joy of Christ  
Waianae, Maluhia

## 2021 Parochial Reports Filed

**We thank ALL our congregations for your partnership in ministry this year!**

Your congregation's annual report is instrumental to the synod and churchwide offices in helping to better serve your ministry needs and contributes to our representation at Churchwide Assembly.

### EAST SAN DIEGO:

**Ascension** San Diego  
**Calvary** San Diego  
**Lemon Grove** Lemon Grove  
**Shep of the Valley** La Mesa  
**St. Andrew's** San Diego  
**St. John's** El Cajon  
**St. Mark's** Chula Vista  
**The Welcome Ministry**  
El Cajon (SAWC)  
**Tierrasanta** San Diego

### WEST SAN DIEGO:

**All Saint's** San Diego  
**Christ** San Diego  
**Clairemont** San Diego  
**First** San Diego  
**Gethsemane** San Diego  
**Our Savior's** San Diego  
**Resurrection** Coronado  
**St. Peter's by the Sea** SD

### HARVEST:

**Bethlehem** Encinitas  
**First** Vista  
**Hope** Temecula  
**House of Prayer** Escondido  
**Incarnation** Poway  
**King of Kings** Oceanside  
**San Marcos** San Marcos  
**Spirit of Joy** Ramona  
**Taiwanese** San Diego

### RAINCROSS:

**Bethany** Norco  
**Eden** Riverside  
**Good Shepherd** Claremont  
**Lord of Life** Moreno Valley  
**Peace** Corona  
**Spirit of Joy** Hemet  
**Trinity** Hemet  
**Trinity** Riverside

### BIG BEAR:

**Cross & Crown** R Cucamonga  
**Gloria Dei** Fontana  
**LC of the Cross** Rialto  
**LC of the Desert** Joshua Tree  
**Our Savior's** Banning  
**Shep of the Desert** Barstow  
**Spirit of Peace** Big Bear  
**St. John's** Palm Desert  
**Trinity** Victorville

### SADDLEBACK:

**Christ** San Clemente  
**Community**  
Rancho Santa Margarita  
**Gloria Dei** Dana Point  
**Newport Harbor**  
Newport Beach  
**Our Savior's** San Clemente

### SON & SURF:

**Bethlehem** Los Alamitos  
**Immanuel Indonesian**  
Los Alamitos (SAWC)

### SON & SURF (continued):

**King of Glory** Fountain Valley  
**Our Redeemer** Garden Grove  
**Our Saviour's** Orange  
**Redeemer** Seal Beach  
**Resurrection** Huntington Bch  
**St Olaf** Garden Grove

### REJOICE:

**Church of Dream Builders**  
Anaheim (SAWC)  
**Emanuel Danish** Yorba Linda  
**Emanuel** La Habra  
**First** Fullerton  
**Good Shepherd** Buena Park  
**Grace** Anaheim  
**Messiah** Yorba Linda  
**Salem** Whittier  
**St. Andrew** Whittier  
**St. Paul** Fullerton  
**The Table** Fullerton (SAWC)

### HUKILAU:

**Calvary by the Sea** Honolulu  
**Christ** Mililani  
**Holy Trinity** Kailua-Kona  
**Joy of Christ** Pearl City  
**Lihue** Lihue  
**LC of Honolulu** Honolulu  
**Maluhia** Waianae  
**Prince of Peace** Honolulu  
**St. John** Kailua

*If your congregation is not listed above, it is not too late! Go to [ELCA.org](http://ELCA.org) and file your report using your congregational ID and password. If you need assistance, please contact Carol Youngman in the synod office. Thank you!*