

PACIFICA SYNOD OF THE EVANGELICAL LUTHERAN CHURCH IN AMERICA  
TECHNOLOGY DEVELOPMENT MATCHING FUND GRANTS

GRANT APPLICATION  
DEADLINE MAY 31, 2021  
(OR UNTIL ALL FUNDS ARE ALLOCATED)

PURPOSE: To assist congregations and ministries of the Pacifica Synod in developing or improving their online ministry capabilities to connect and create deep, meaningful experiences in a virtual setting.

This grant is intended to support congregations and ministries in the following ways:

- Procuring the technology (such as equipment, software, or software subscriptions).
- Technological training and support (such as consultant fees or startup costs).
- Technological needs assessment critical to moving forward with ministry in these changing times.
- Technology is defined as audio/visual for webcasting and education, including training and support.

*Please note that this is a matching fund grant, meaning that the synod will match funds raised by the congregation for this purpose. The grant funds may not be used for staffing purposes. Equipment purchased becomes the property of the congregation.*

RATIONALE: Along with this completed application, please submit a brief narrative, sharing the following:

1. Why the grant is needed (purpose and end result).
2. How the grant will be used in the congregation's ministries.
3. How funds will be or have been raised.
4. Who will benefit from the grant (congregation, community, other, etc.).
5. A budget plan for use of funds, including estimated costs of desired equipment or technology.

CRITERIA:

1. Applicant must be a congregation or ministry of the Pacifica Synod of the Evangelical Lutheran Church in America. Applicants may submit only one request.
2. Congregational requests must have approval of Pastor and/or Congregation President.
3. Congregations must have filed their 2020 Congregation (Parochial) Report
4. Grant request must meet the purpose of the grant as described above.
5. The maximum grant award is limited to \$5,000 in matching funds (one-to-one match).
6. Prior funds raised (retroactive to April 1, 2020) for technology needs may be included in your matching funds calculation along with new funds raised.
7. Funds spent for technology needs (retroactive to April 1, 2020) may be submitted for reimbursement.
8. Once approved, matching grant distributions will be made through submission of a request form along with substantiation of funds raised. This may include financial reports or a letter detailing contributions.
9. Recipients will agree to use the funds only as stated in their proposal by August 31, 2021 and will provide a written report to the Pacifica Synod by December 31, 2021, sharing how the grant was used and what impact was made.

PACIFICA SYNOD TECHNOLOGY DEVELOPMENT MATCHING FUND GRANTS  
APPLICATION FORM

NAME OF APPLICANT CONGREGATION/ORGANIZATION:

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CONTACT PERSON: \_\_\_\_\_

*Prior to submitting application, approval of the Pastor and/or Congregation President is required.*

I CONFIRM THAT I HAVE OBTAINED THIS APPROVAL (PLEASE INITIAL): \_\_\_\_\_

*Prior to submitting application, your 2020 Congregation (Parochial) Report must be filed.*

I CONFIRM THAT MY CONGREGATION HAS FILED THEIR 2020 REPORT (PLEASE INITIAL): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

GRANT REQUEST SUMMARY: \_\_\_\_\_

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*Please attach a brief narrative as described on the first page.*

AMOUNT OF MATCHING FUND REQUEST (up to \$5,000): \_\_\_\_\_

MAIL TO: Pacifica Synod – Technology Development Matching Fund Grants  
1801 Park Court Pl., Bldg. C, Santa Ana, CA 92701-5010

EMAIL TO: [terrirobertson@pacificasynod.org](mailto:terrirobertson@pacificasynod.org)

*You will receive an email acknowledgement upon receipt of your application. Within 14 days of receipt, you will receive notice of approval or denial of your request. In the event of denial, you will receive an explanation. In the event of approval, you will receive an email detailing the next steps.*