2019 Pacifica Synod
Pre-Assembly Notebook

Table of Contents

Introduction ................................................................. 1 - 2
Voting Member Guide .................................................. 1 - 4
Churches by Conference ............................................. 1 - 8
Agenda .......................................................................... 2 - 1
Resolutions and Budget Hearings .................................. 2 - 3
Opening/Closing Dialogue ............................................ 2 - 5
Assembly Participants .................................................. 2 - 7
ELCA Representative .................................................... 2 - 8
Assembly Speakers ....................................................... 2 - 9
Assembly Rules and Procedures ................................... 2 - 10
Roster Changes ............................................................. 2 - 14
Financials ................................................................. 3 - 1
Nominations ............................................................... 4 - 1
Reports ................................................................. 5 - 1
Resolutions .......................................................... 6 - 1
To help you prepare for the experience of a synod assembly and introduce you to this year's business items and program content, please read carefully through all these materials. This report contains most of the official documents to be used for the assembly. Print what you need or download the PDF files to your tablet or laptop. Bring this pre-assembly report with you to the assembly.

Voting materials, nametags and a lunch ticket will be distributed at registration tables located in the courtyard of the church. Registration will be available Thursday, May 9 from 5:00-8:00 p.m.* at Hope Lutheran Church and from 7:00 a.m. to 4:00 p.m. on Friday, May 10. Business Sessions begin at 9:00 a.m. Please register by 8:30 a.m. on Friday to ensure a quorum.

*NEW THIS YEAR!
Thursday, May 9, from 5:30-7:30 PM, there will be a reception sponsored by Southern Cross Property Consultants. Register for the assembly, peruse the display tables, and enjoy a wine and cheese reception.
Because the assembly is a legislative meeting, the tables on the floor are designated for "Voting Members." A voting member must be seated at one of these tables to speak at the microphone, receive a ballot and be counted in a quorum or division of the house. Non-voting members of the assembly are to be seated in the “Visitor” chairs at the rear of the Hope Center.

Each voting member receives a Friday lunch ticket as part of the assembly registration packet. If you wish to order additional lunch tickets for spouses or guests you may do so when registering online. If you did not order additional lunch tickets when completing your registration, please call the synod office, (714) 692-2791, before April 30 to see if tickets are still available. Friday lunch tickets are $15 each.

Casual dress is encouraged throughout the assembly. Remember to bring your NRSV Bible (or another version if you prefer), a sweater/jacket for the meeting room and this Pre-Assembly Report. An offering will be gathered at the assembly worship services to be given 50% to Lutheran Disaster Response and 50% to our companion synod: the Basal Christian Church of Malaysia.
Voting Member Guide

What is a Synod Assembly?
Just as a congregation has an annual meeting, so each year the synod has an annual meeting when representatives from all the congregations of the synod come together to form the Voting Membership of a Synod Assembly. The purpose of the assembly is to hear reports of work done over the past year on our collective behalf, to elect people to serve in synod and churchwide leadership capacities, to deliberate issues, and to consider and approve a synod budget.

Who attends a Synod Assembly?
The voting membership of the assembly includes laypersons from each congregation, ministers of Word and Sacrament, ministers of Word and Service under call in this synod, a 10% representation of the retired on the synod roster, and the Synod Council. As constituted, at least 60% of the voting members of the assembly are laypersons.

Other assembly participants include representatives from the ELCA churchwide offices, synod staff, representatives from the synod program units and related agencies and institutions, special guests, and visitors.

Assembly Vocabulary
The words "assembly" and "voting members," rather than convention and delegates, were chosen deliberately to reflect the understanding of the church that members gather in worship, carry out service and assemble occasionally for governance decisions and elections. Assembly participants do not come from a given caucus as politicized delegates to a party convention; rather they assemble as duly selected members of this church with voting responsibilities.

Assembly Program
Interspersed with the business, an assembly program committee plans opportunities for assembly participants to be inspired, grow in understanding, and experience a deepening of faith. These opportunities come in the forms of worship, speakers, discussion, forums, and fellowship.

Assembly Participation
Become a full participant in the Synod Assembly. Attend business sessions, join in worship and share in discussions. Meet new people and renew old acquaintances. You will be blessed and others will be blessed by your presence.

May the assembly experience strengthen your faith and broaden your understanding; and may it further equip and encourage you as a witness to the gospel and servant of the Lord.

Orientation

Participation
The Synod Assembly is the highest legislative body of the synod. As a voting member of the assembly, you play an important role in making decisions that shape and affect our ministry together. Participation in all of the assembly—plenary sessions, forums—can help you to consider difficult issues.

Pacifica Synod – ELCA, 1801 C Parkcourt Place, Santa Ana CA 92701, (714) 692-2791
Study Materials

- This Assembly Notebook is prepared for registered assembly participants. It contains the official assembly documents. Voting Members are asked to read and review these materials before the assembly begins.
- Bylaw and constitution changes, resolutions and legislative matters are important items of business.
- Robert’s Rules of Order govern parliamentary procedures at the assembly.

Attend Plenary Sessions

Plenary (business) sessions are sometimes prolonged. Important decisions, however, often come near the end of a session. Therefore, it is important for all Voting Members to attend every business session and stay until a session is recessed or adjourned.

Participate in Other Opportunities

Along with the business of the synod, the assembly also provides participants with other unique experiences:

- Worship—In addition to gathering for a formal worship service, the assembly also begins each business session with music and Bible study to worship and glorify God.

Knowledge and Growth—Reports, presentations, forums and displays offer opportunities to:
- Gain new or broader understanding of the mission and ministry for the whole church.
- Grow in faith, be renewed in spirit and refreshed for service.

Community-Building—Organized fellowship opportunities, meal times and interaction with assembly participants from other parts of the church help to build community and strengthen the Body—the Church.

Procedures for Conducting Business

Voting Members, and only Voting Members, are to be seated at tables designated "Voting Member." You must sit at a "Voting Member" table in order to vote or to be counted in a quorum.

Floor microphones are placed on the assembly floor at strategic locations. Voting Members and Voice-Only Members are allowed to speak on the assembly floor. To do so you must:

1) Approach the microphone nearest your table.
2) Wait to be recognized by the Chair (usually the Bishop).
3) State your name and congregation, organization, or capacity, which entitles you to speak.

If you wish to make a motion or amendment to a motion (other than one of a procedural nature), you must first give a written copy to the Secretary. Forms for making a motion or amendment to a motion are available at the Secretary’s Table.

What Can Be Done with a Motion?

You may debate an issue which has been properly placed before the assembly. The maker of a motion is entitled to speak first.
Form of Making Motions by Voting Members

MAIN MOTION
I move
I move the adoption of this report
I wish to present the following resolution ________ I move its adoption
I move the adoption of the proposition in the letter read

POSTPONE INDEFINITELY
I move to postpone this matter indefinitely

AMEND
I move to amend the motion by inserting ________ between ________ and ________
I move to amend the motion by adding ________ after ________
I move to amend the motion by striking out ________
I move to amend the motion by striking out ________ and inserting ________
I move to amend by striking out the motion and substituting this motion (read or state substitute motion)

COMMIT or RE-COMMIT
I move that this matter be referred to a committee of ________ to be named by ________ with instruction ________

POSTPONE TO A SET TIME
I move that this matter be postponed to ________
I move that this matter be postponed to ________ meeting at (name time) and be made A Special Order of Business (2/3 vote required)

PREVIOUS QUESTION
I call for (or move) the previous question (2/3 vote)

TABLE
I move that this matter be laid on the table (no debate)

TAKE FROM THE TABLE
I move that the motion ________ be taken from the table (no debate—motion made when no business is pending)

APPEAL
I appeal from the decision of the Chair (in order only after the chair has made a decision or ruling)

OBJECTION TO CONSIDERATION OF A QUESTION
I object to the consideration of this question (2/3 vote)

SUSPEND THE RULES
I move that we suspend the rules for the purpose of ________

WITHDRAW A MOTION
I ask leave to withdraw my motion (no second required—only maker of motion may ask leave)
QUESTION OF PRIVILEGE (Personal or General Privilege)
I rise to a question of privilege (state your question)
I rise to a parliamentary inquiry (state your inquiry)
I rise to a point of order (state your point)

ORDERS OF THE DAY
I move we return to the orders of the day

READING PAPERS
I move that the paper be read or re-read

TO FIX THE TIME TO WHICH TO ADJOURN
I move that when we adjourn, we adjourn to meet __________

ADJOURN
I move that we adjourn (no debate)

RESCIND
I move to rescind the action taken, which was __________ (2/3 vote)
I give notice that I shall move to rescind __________ (no second required at the next meeting—at the next meeting, offer the Motion to Rescind)
#1 East San Diego Conference
**Dean: The Rev. Richard Vevia**
Chula Vista, Glory
Chula Vista, St. Mark
El Cajon, The Welcome Church †
El Cajon, St. John
Lemon Grove, Lemon Grove
La Mesa, Shepherd of the Valley
San Diego, Ascension
San Diego, Calvary
San Diego, St. Andrew’s
San Diego, Tierrasanta
Santee, Carlton Hills

#2 West San Diego Conference
**Dean: The Rev. Karen Marohn**
Coronado, Resurrection
San Diego, All Saints
San Diego, Atonement
San Diego, Christ
San Diego, Clairemont Iglesia Luterana Clairemont
San Diego, First
San Diego, Gethsemane
San Diego, Our Savior Nuestro Salvador
San Diego, St. Peter’s by the Sea

#3 Harvest Conference
**Dean: The Rev. Sandy Bentz**
Carlsbad, Spirit Harbor †
Encinitas, Bethlehem
Escondido, House of Prayer
Oceanside, King of Kings
Poway, Incarnation
Ramona, Spirit of Joy
San Diego, Taiwanese
San Marcos, San Marcos
Solana Beach, Calvary
Temecula, Hope
Vista, First Primera Iglesia

#4 Raincross Conference
**Dean: The Rev. Linda Brown**
Claremont, Good Shepherd
Corona, Peace
Hemet, Spirit of Joy
Hemet, Trinity
Lake Elsinore, Shepherd of Life
Moreno Valley, Lord of Life
Norco, Bethany
Ontario, First
Riverside, Eden
Riverside, Grace of Glen Avon
Riverside, Hope
Riverside, Trinity
Sun City, Faith
Upland, Grace
#5 Big Bear Conference
Dean: The Rev. Scottie Lloyd
Banning, Our Savior
Barstow, Shepherd of the Desert
Big Bear City, Spirit of Peace
Fontana, Gloria Dei
Joshua Tree, Lutheran Church of the Desert
Palm Desert, Hope
Palm Desert, St. John
Rancho Cucamonga, Cross and Crown
Redlands, First
Redlands, BATAK ELCA Ministry†
San Bernardino, Central City Lutheran Mission †
San Bernardino, Spirit of Hope (Est. Highland Ave.)
San Bernardino, Our Savior
Victorville, Trinity
Yucaipa, Faith

#7 Saddleback Conference
Dean: The Rev. Brenda Bos
Corona del Mar, Church of the Master
Dana Point, Gloria Dei
Laguna Niguel, Mission
Newport Beach, Newport Harbor
Rancho Santa Margarita, Community
San Clemente, Christ
San Clemente, Our Savior

#8 Son & Surf Conference
Dean: The Rev. Jennifer Schultz
Cypress, Mt. Calvary
Fountain Valley, King of Glory
Garden Grove, Our Redeemer
Garden Grove, St. Olaf
Huntington Beach, Resurrection
Los Alamitos, Bethlehem
Los Alamitos, Immanuel Indonesian Fellowship†
Orange, Christ
Orange, Our Saviour
Santa Ana, Calvary
Santa Ana, St. Peter  San Pedro
Seal Beach, Redeemer

#9 Rejoice Conference
Dean: The Rev. Cate Luehr
Anaheim, Faith
Anaheim, Grace
Anaheim, Grace Taiwanese
Anaheim, Lamb of God
Anaheim, Church of Dream Builders ††
Buena Park, Good Shepherd
Buena Park, Crave Life Church†
Fullerton, First
Fullerton, St. Luke
Fullerton, St. Paul
Fullerton, Thai House Church †
Fullerton, The Table ††
La Habra, Church of the Master
La Habra, Emanuel
Whittier, Salem
Whittier, St. Andrew
Whittier, Shepherd of the Hills
Whittier, Thai Lutheran Ministry ††
Yorba Linda, Emanuel Danish
Yorba Linda, Messiah

#10 Hukilau Conference
Dean: The Rev. Kathryn Zurcher
Honolulu, Calvary by the Sea
Honolulu, Lutheran Church of Honolulu
Honolulu, Prince of Peace
Kailua, St. John
Kailua-Kona, Luth. Church of the Holy Trinity
Kihei, Kihei
Lihue, Lihue
Mililani, Christ
Pearl City, Joy of Christ
Waianae, Maluhia

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