

# 2019 Pacifica Synod Pre-Assembly Notebook

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TO: PACIFICA SYNOD VOTING MEMBERS

FROM: 2019 ASSEMBLY PLANNING TEAM

SUBJECT: THIRTY-SECOND ANNUAL ASSEMBLY, MAY 10-11, 2019  
Hope Lutheran Church  
45900 Portola Avenue, Palm Desert, CA 92260

Pre-Assembly Report for the

# Thirty-Second Annual Pacifica Synod Assembly



To help you prepare for the experience of a synod assembly and introduce you to this year's business items and program content, please read carefully through all these materials. This report contains most of the official documents to be used for the assembly. Print what you need or download the PDF files to your tablet or laptop. Bring this pre-assembly report with you to the assembly.

Voting materials, nametags and a lunch ticket will be distributed at registration tables located in the courtyard of the church. Registration will be available Thursday, May 9 from 5:00-8:00 p.m.\* at Hope Lutheran Church and from 7:00 a.m. to 4:00 p.m. on Friday, May 10. Business Sessions begin at 9:00 a.m. **Please register by 8:30 a.m. on Friday to ensure a quorum.**

**\*NEW THIS YEAR!**  
**THURSDAY, MAY 9, FROM 5:30-7:30 PM, THERE WILL BE A RECEPTION SPONSORED BY SOUTHERN CROSS PROPERTY CONSULTANTS. REGISTER FOR THE ASSEMBLY, PERUSE THE DISPLAY TABLES, AND ENJOY A WINE AND CHEESE RECEPTION.**

Because the assembly is a legislative meeting, the tables on the floor are designated for "Voting Members." A voting member must be seated at one of these tables to speak at the microphone, receive a ballot and be counted in a quorum or division of the house. Non-voting members of the assembly are to be seated in the "Visitor" chairs at the rear of the Hope Center.

**Each voting member receives a Friday lunch ticket as part of the assembly registration packet.** If you wish to order additional lunch tickets for spouses or guests you may do so when registering online. If you did not order additional lunch tickets when completing your registration, please call the synod office, (714) 692-2791, **before April 30 to see if tickets are still available.** Friday lunch tickets are \$15 each.

Casual dress is encouraged throughout the assembly. Remember to bring your NRSV Bible (or another version if you prefer), a sweater/jacket for the meeting room and this Pre-Assembly Report. An offering will be gathered at the assembly worship services to be given 50% to Lutheran Disaster Response and 50% to our companion synod: the Basal Christian Church of Malaysia.

# Voting Member Guide

## **What is a Synod Assembly?**

Just as a congregation has an annual meeting, so each year the synod has an annual meeting when representatives from all the congregations of the synod come together to form the Voting Membership of a Synod Assembly. The purpose of the assembly is to hear reports of work done over the past year on our collective behalf, to elect people to serve in synod and churchwide leadership capacities, to deliberate issues, and to consider and approve a synod budget.

## **Who attends a Synod Assembly?**

The voting membership of the assembly includes laypersons from each congregation, ministers of Word and Sacrament, ministers of Word and Service under call in this synod, a 10% representation of the retired on the synod roster, and the Synod Council. As constituted, at least 60% of the voting members of the assembly are laypersons.

Other assembly participants include representatives from the ELCA churchwide offices, synod staff, representatives from the synod program units and related agencies and institutions, special guests, and visitors.

## **Assembly Vocabulary**

The words "assembly" and "voting members," rather than convention and delegates, were chosen deliberately to reflect the understanding of the church that members gather in worship, carry out service and assemble occasionally for governance decisions and elections. Assembly participants do not come from a given caucus as politicized delegates to a party convention; rather they assemble as duly selected members of this church with voting responsibilities.

## **Assembly Program**

Interspersed with the business, an assembly program committee plans opportunities for assembly participants to be inspired, grow in understanding, and experience a deepening of faith. These opportunities come in the forms of worship, speakers, discussion, forums, and fellowship.

## **Assembly Participation**

Become a full participant in the Synod Assembly. Attend business sessions, join in worship and share in discussions. Meet new people and renew old acquaintances. You will be blessed and others will be blessed by your presence.

May the assembly experience strengthen your faith and broaden your understanding; and may it further equip and encourage you as a witness to the gospel and servant of the Lord.

# Orientation

## **Participation**

The Synod Assembly is the highest legislative body of the synod. As a voting member of the assembly, you play an important role in making decisions that shape and affect our ministry together.

Participation in all of the assembly—plenary sessions, forums—can help you to consider difficult issues.

## **Study Materials**

- This Assembly Notebook is prepared for registered assembly participants. It contains the official assembly documents. Voting Members are asked to read and review these materials before the assembly begins.
- Bylaw and constitution changes, resolutions and legislative matters are important items of business.
- Robert's Rules of Order govern parliamentary procedures at the assembly.

## **Attend Plenary Sessions**

Plenary (business) sessions are sometimes prolonged. Important decisions, however, often come near the end of a session. Therefore, it is important for all Voting Members to attend every business session and stay until a session is recessed or adjourned.

## **Participate in Other Opportunities**

Along with the business of the synod, the assembly also provides participants with other unique experiences:

**Worship**—In addition to gathering for a formal worship service, the assembly also begins each business session with music and Bible study to worship and glorify God.

**Knowledge and Growth**—Reports, presentations, forums and displays offer opportunities to:

- Gain new or broader understanding of the mission and ministry for the whole church.
- Grow in faith, be renewed in spirit and refreshed for service.

**Community-Building**—Organized fellowship opportunities, meal times and interaction with assembly participants from other parts of the church help to build community and strengthen the Body—the Church.

## **Procedures for Conducting Business**

Voting Members, and only Voting Members, are to be seated at tables designated "Voting Member." You must sit at a "Voting Member" table in order to vote or to be counted in a quorum.

Floor microphones are placed on the assembly floor at strategic locations. Voting Members and Voice-Only Members are allowed to speak on the assembly floor. To do so you must:

- 1) Approach the microphone nearest your table.
- 2) Wait to be recognized by the Chair (usually the Bishop).
- 3) State your name and congregation, organization, or capacity, which entitles you to speak.

If you wish to make a motion or amendment to a motion (other than one of a procedural nature), you must first give a written copy to the Secretary. Forms for making a motion or amendment to a motion are available at the Secretary's Table.

## **What Can Be Done with a Motion?**

You may debate an issue which has been properly placed before the assembly. The maker of a motion is entitled to speak first.

# Form of Making Motions by Voting Members

## MAIN MOTION

I move

I move the adoption of this report

I wish to present the following resolution \_\_\_\_\_ I move its adoption

I move the adoption of the proposition in the letter read

## POSTPONE INDEFINITELY

I move to postpone this matter indefinitely

## AMEND

I move to amend the motion by inserting \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_

I move to amend the motion by adding \_\_\_\_\_ after \_\_\_\_\_

I move to amend the motion by striking out \_\_\_\_\_

I move to amend the motion by striking out \_\_\_\_\_ and inserting \_\_\_\_\_

I move to amend by striking out the motion and substituting this motion (read or state substitute motion)

## COMMIT or RE-COMMIT

I move that this matter be referred to a committee of \_\_\_\_\_ to be named by \_\_\_\_\_ with instruction \_\_\_\_\_

## POSTPONE TO A SET TIME

I move that this matter be postponed to \_\_\_\_\_

I move that this matter be postponed to \_\_\_\_\_ meeting at (name time) and be made A Special Order of Business (2/3 vote required)

## PREVIOUS QUESTION

I call for (or move) the previous question (2/3 vote)

## TABLE

I move that this matter be laid on the table (no debate)

## TAKE FROM THE TABLE

I move that the motion \_\_\_\_\_ be taken from the table (no debate—motion made when no business is pending)

## APPEAL

I appeal from the decision of the Chair (in order only after the chair has made a decision or ruling)

## OBJECTION TO CONSIDERATION OF A QUESTION

I object to the consideration of this question (2/3 vote)

## SUSPEND THE RULES

I move that we suspend the rules for the purpose of \_\_\_\_\_

## WITHDRAW A MOTION

I ask leave to withdraw my motion (no second required—only maker of motion may ask leave)

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**QUESTION OF PRIVILEGE (Personal or General Privilege)**

I rise to a question of privilege (state your question)

I rise to a parliamentary inquiry (state your inquiry)

I rise to a point of order (state your point)

**ORDERS OF THE DAY**

I move we return to the orders of the day

**READING PAPERS**

I move that the paper be read or re-read

**TO FIX THE TIME TO WHICH TO ADJOURN**

I move that when we adjourn, we adjourn to meet \_\_\_\_\_

**ADJOURN**

I move that we adjourn (no debate)

**RESCIND**

I move to rescind the action taken, which was \_\_\_\_\_ (2/3 vote)

I give notice that I shall move to rescind \_\_\_\_\_ (no second required at the next meeting—at the next meeting, offer the Motion to Rescind)

## PACIFICA SYNOD CHURCHES & MINISTRIES BY CONFERENCE

† Synodically Authorized Worshiping Community

†† Congregation Under Development

### #1 East San Diego Conference

**Dean: The Rev. Richard Vevia**

Chula Vista, Glory

Chula Vista, St. Mark

El Cajon, The Welcome Church †

El Cajon, St. John

Lemon Grove, Lemon Grove

La Mesa, Shepherd of the Valley

San Diego, Ascension

San Diego, Calvary

San Diego, St. Andrew's

San Diego, Tierrasanta

Santee, Carlton Hills

### #2 West San Diego Conference

**Dean: The Rev. Karen Marohn**

Coronado, Resurrection

San Diego, All Saints

San Diego, Atonement

San Diego, Christ

San Diego, Clairemont Iglesia Luterana Clairemont

San Diego, First

San Diego, Gethsemane

San Diego, Our Savior Nuestro Salvador

San Diego, St. Peter's by the Sea

### #3 Harvest Conference

**Dean: The Rev. Sandy Bentz**

Carlsbad, Spirit Harbor †

Encinitas, Bethlehem

Escondido, House of Prayer

Oceanside, King of Kings

Poway, Incarnation

Ramona, Spirit of Joy

San Diego, Taiwanese

San Marcos, San Marcos

Solana Beach, Calvary

Temecula, Hope

Vista, First Primera Iglesia

### #4 Raincross Conference

**Dean: The Rev. Linda Brown**

Claremont, Good Shepherd

Corona, Peace

Hemet, Spirit of Joy

Hemet, Trinity

Lake Elsinore, Shepherd of Life

Moreno Valley, Lord of Life

Norco, Bethany

Ontario, First

Riverside, Eden

Riverside, Grace of Glen Avon

Riverside, Hope

Riverside, Trinity

Sun City, Faith

Upland, Grace



### **#5 Big Bear Conference**

**Dean: The Rev. Scottie Lloyd**

Banning, Our Savior  
Barstow, Shepherd of the Desert  
Big Bear City, Spirit of Peace  
Fontana, Gloria Dei  
Joshua Tree, Lutheran Church of the Desert  
Palm Desert, Hope  
Palm Desert, St. John  
Rancho Cucamonga, Cross and Crown

Redlands, First  
Redlands, BATAK ELCA Ministry†  
Rialto, Church of the Cross  
San Bernardino, Central City Lutheran Mission †  
San Bernardino, Spirit of Hope (Est. Highland Ave.)  
San Bernardino, Our Savior  
Victorville, Trinity  
Yucaipa, Faith

### **#7 Saddleback Conference**

**Dean: The Rev. Brenda Bos**

Corona del Mar, Church of the Master  
Dana Point, Gloria Dei  
Laguna Niguel, Mission  
Newport Beach, Newport Harbor

Rancho Santa Margarita, Community  
San Clemente, Christ  
San Clemente, Our Savior

### **#8 Son & Surf Conference**

**Dean: The Rev. Jennifer Schultz**

Cypress, Mt. Calvary  
Fountain Valley, King of Glory  
Garden Grove, Our Redeemer  
Garden Grove, St. Olaf  
Huntington Beach, Resurrection  
Los Alamitos, Bethlehem

Los Alamitos, Immanuel Indonesian Fellowship†  
Orange, Christ  
Orange, Our Saviour  
Santa Ana, Calvary  
Santa Ana, St. Peter San Pedro  
Seal Beach, Redeemer

### **#9 Rejoice Conference**

**Dean: The Rev. Cate Luehr**

Anaheim, Faith  
Anaheim, Grace  
Anaheim, Grace Taiwanese  
Anaheim, Lamb of God  
Anaheim, Church of Dream Builders ††  
Buena Park, Good Shepherd  
Buena Park, Crave Life Church†  
Fullerton, First  
Fullerton, St. Luke  
Fullerton, St. Paul

Fullerton, Thai House Church †  
Fullerton, The Table ††  
La Habra, Church of the Master  
La Habra, Emanuel  
Whittier, Salem  
Whittier, St. Andrew  
Whittier, Shepherd of the Hills  
Whittier, Thai Lutheran Ministry ††  
Yorba Linda, Emanuel Danish  
Yorba Linda, Messiah

### **#10 Hukilau Conference**

**Dean: The Rev. Kathryn Zurcher**

Honolulu, Calvary by the Sea  
Honolulu, Lutheran Church of Honolulu  
Honolulu, Prince of Peace  
Kailua, St. John  
Kailua-Kona, Luth. Church of the Holy Trinity

Kihei, Kihei  
Lihue, Lihue  
Mililani, Christ  
Pearl City, Joy of Christ  
Waianae, Maluhia